

Approved

***City of York Board of Architectural Review
Minutes
September 12, 2022***

Members present:

Chairperson Beth Bailey
Gene Gaulin
Linda Lowman
Missy Coleman
Quinn Witte

Members absent:

Gary Stewart
Diane Hanlon

Others present:

Planning Director Breakfield
Zoning Administrator Blackston
(see sign in sheet)

Chairperson Beth Bailey called the meeting to order at 6:31 p.m.

The first item of business was approval of the draft Minutes from the August 1, 2022 meeting. Upon a Motion by Gene Gaulin, seconded by Missy Coleman, the Board unanimously approved the draft Minutes as submitted.

The second item of business was consideration of a certificate of appropriateness (COA) for an addition to the rear of the home located at 11 College Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

After much discussion and upon a Motion by Missy Coleman, seconded by Linda Lowman, the Board unanimously approved the application as submitted.

The second item of business was consideration of a certificate of appropriateness (COA) for a detached garage at 11 College Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

Upon a Motion by Gene Gaulin, seconded by Missy Coleman, the Board unanimously approved the application as submitted.

The third item of business was consideration of a certificate of appropriateness (COA) for a detached accessory building at 11 College Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

Upon a Motion by Beth Bailey, seconded by Gene Gaulin, the Board unanimously approved the application based on the utility building having wood siding and wood windows in location 1 (one), or if attached to the back of the garage, the exterior cladding matching the garage.

The fourth item of business was consideration of a certificate of appropriateness (COA) for awning additions to windows at 110 East Liberty Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

Upon a Motion by Linda Lowman, seconded by Quinn Witte, the Board unanimously approved the application as submitted. Missy Coleman recused herself from the discussion and vote since she was the applicant.

The fifth item of business was consideration of a certificate of appropriateness (COA) for a Duke Energy charging station to be located at 51 North Congress Street (Option 1) or 10 North Roosevelt Street (Option 2).

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject properties are historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

Upon a Motion by Gene Gaulin, seconded by Linda Lowman, the Board approved the application as submitted for Option 2. Quinn Witte opposed the Motion, but did not oppose the application. Beth Bailey recused herself from the vote due to the fact that her firm had drawn up the plans for the charging station.

The sixth item of business was documentation of certificate of appropriateness applications.

The seventh item of business was an update regarding staff-approved certificates of appropriateness. Zoning Administrator Blackston indicated that there was one (1) staff-approved COA applications to report at this meeting.

- **White Rose Tobacco & Vapor – 1093 Filbert Highway - wall signage**

There being no further business, the meeting was adjourned at 7:05 pm.

Respectfully submitted,

C. David Breakfield
Planning Director

Amanda C. Blackston
Zoning Administrator

cc: File, Board of Architectural Review 9/12/2022
Seth Duncan, City Manager